



IMPORTANT

Member Instructions for... On-Line Equipment Registration

(This on-line procedure takes the place of submitting paper rental forms to Shawnee Mountain. It does not eliminate the need for you, as a member to order and pay for your group package through a group leader. **(There is no payment required in this registration process)**)

START HERE: www.shawneemt.com, Click Groups, Day Trips



1 YOUR QUICK RENTAL ID EXPIRES ON: Thursday, January 22, 2015 at 11:59 PM

1. Click on the “Quick Rentals Register Here” button on the right side of the page.
2. Next, please read and review the “Release of Liability Agreement” and click “I Agree” to continue.

IMPORTANT: MEMBERS UNDER THE AGE OF 18 MUST HAVE A PARENT (OR GUARDIAN) REVIEW THIS RELEASE OF LIABILITY AGREEMENT. IN ALL CASES, THE PARENT (OR GUARDIAN) IS RESPONSIBLE FOR MAKING THE AGREEMENT DECISION.

3. Enter Club Name = **829dv15** and Password = **829member** (or select from the letter list)
4. At left, under group name, click “See Available Items”
5. **IMPORTANT-** select an item for each* member you are registering; *each member should have their own item box on the right half of the screen

6 Click “Add Guest” (here you are connecting personal information to each rental registration)

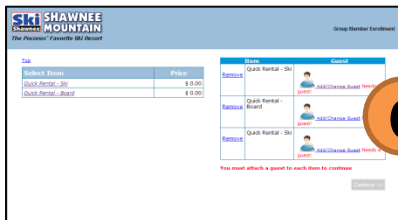
7. Click “Create New Guest” then input member information

Use the following standard field input for Group ID#: 829

8. Click “Save”
9. Click “Submit Record” or “Continue” if all of the information is accurate, if not Click “Edit”
10. Once all rental items have been assigned group member information; **click CONTINUE>>**
11. You will now see an “Online Confirmation” page; you may print this page (Ctrl P), if you wish.
12. You’re done; you can close the window. Thanks for registering. See you on the slopes!



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FAQ's ...

ARE SIGNATURES NECESSARY WITH THIS ONLINE APPLICATION?

Choosing “I AGREE” after reviewing the Release of Liability replaces your physical signature.

WHAT IS THE DEADLINE TO COMPLETE ENROLLMENT?

Your expiration date appears at the top of the page just before the instructions begin.

CAN I BUY A PACKAGE ON THE WEB-SITE?

No, you must purchase products and packages directly through your Group Leader.

HOW CAN I GET HELP?

Contact Shawnee Mountain Group Sales at (570) 421-7231 x 201 or via email at dvtrips@shawneemt.com.